



Office of Global and Border Health
Global Health Distinction Track (GHDT)
MED 891C Global Health Externship
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CHECKLIST: MED 891C Global Health Externship

Before you travel

- Determine where you want to go; see the [global health website](#) for potential sites.
- Check the [State Department](#) website for risks and warnings for that country.
- Contact the site/program to make sure they can take you.
- DUE FEBRUARY 1.** Complete and return the *Preclinical Site Approval Form* to the global health coordinator for approval.
- Make sure your passport is current (must be valid for at least six months after the day you start your travel) and apply for a visa if needed – see [Travel Document Systems](#).
- 2-3 months before you depart** check your Immunizations. Make an appointment with the Campus Health Travel Clinic at 621-9202 to review your itinerary and get your immunizations.
- DUE FEBRUARY 15.** Complete the *Student Elective Selection Form* and send to the global health coordinator for final approval. An Affiliation Agreement will be created if not already in place (GH coordinator will process). *If one is not in place, the process needs to begin 6 months in advance.*
- Book your travel after the above forms are completed and the Affiliation Agreement is signed.
- At least 6 weeks before travel,** register travel with [UArizona Global Travel Registry](#) (this is not a field trip).
- If your country of choice is on the high-risk list, be prepared to have an additional orientation session with UA Global Travel. Travel will be denied if deemed too risky. *The Global Health co-directors also reserve the right to refuse a site or country for any reason.*
- Send registry number and exact travel dates to the global health coordinator. GH coordinator will complete the Travel Authorization and submit; the first half of your stipend will be processed.
- Complete and return the International Rotation Waiver form to the GH coordinator.
- Be sure to take a copy of the UArizona grade sheet with you.
- Submit Part 1 of your GeoJournal.

While you are at your site

- Make sure you have a completed and signed UArizona grade form to submit when you return.
- Fill out the hard copy of your site evaluation form to enter into the online database when you return.
- Take 3 pictures: 1 with your team and 2 of you in a clinical setting. Have consent form signed by each person appearing in a photo.

When you return, submit to GH coordinator:

- Grade form
- Reflection of International Experience
- Part 2 of your GeoJournal
- 3 pictures
- Complete online [Site Evaluation](#)
- Complete [course evaluation](#)
- Local/Border: Global Health Log

The second half of your travel stipend will be processed after all documents have been submitted.